

(To be uploaded on MWCD website)

GB-21/1/2022-O/o DD (E-98782)  
Government of India  
Ministry of Women & Child Development  
(Gender Budgeting Division)  
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1<sup>st</sup> Floor, Jeevan Tara Building  
Sansad Marg, New Delhi-110 001

Dated: 26<sup>th</sup> September 2024

**Subject: 2<sup>nd</sup> Call for proposals for organizing Training Programmes/ Workshops on Gender Budgeting under Mission Shakti: Gender Budgeting Scheme during FY 2024-25 - Regarding.**

The Ministry of Women and Child Development being the Nodal Ministry for Gender Budgeting has been providing financial assistance to organize training programmes and workshops on Gender Budgeting at the Central and State/UT levels. The objective of the Gender Budgeting Scheme is to build capacities, knowledge and skills of the government officials and other stakeholders on integrating gender in planning and budgeting across all sectors. It aims to promote and advance gender budgeting at the central, State/UT, and district levels.

2. In this regard, proposals under the Gender Budgeting Scheme are invited for organizing training programmes on Gender Budgeting for the year 2024-25 from the following, in accordance with the '**Guidelines for seeking Grant-in-Aid to organize trainings/workshops on gender budgeting**' (May 2024) under the Gender Budgeting Scheme of Mission Shakti [available in the Ministry's website <https://wcd.gov.in/offerings/samarthya-gender-budgeting-scheme>]

- (i). Women & Child Development Department/Social Welfare Department/Women Development Corporations/Gender Budgeting Nodal Department of the States/UTs
- (ii). Central Government/State Government funded Training Institutes including Administrative Training Institutes (ATIs)
- (iii). UGC approved Universities and Institutes of Eminence
- (iv). State Commissions for Women; and
- (v). Public Sector Undertakings.

3. The implementing agency/organization must have adequate experience in conducting the training on gender budgeting along with requisite infrastructure facilities, resources, and personnel. Preference will be given to the National and State level Training Institutes and the Institutes of Eminence having adequate infrastructure facilities and in-house resources and personnel for undertaking gender budgeting training.

4. Proposals for grant-in-aid under the Gender Budgeting Scheme should be self-contained, and must include the following, else it will not be accepted:-

- (i). A covering letter on official letterhead signed by the Commissioner/Director (*in case of State Govt./UT Departments*) or Head of the Institution (*in case of other Agencies*) clearly indicating number of trainings/workshops proposed along with the estimated budgets.
  - (ii). Filled-in check-list as per the prescribed format (*Ref. Annex-I of the Scheme Guidelines*) (*copy enclosed*).
  - (iii). An undertaking of (a) mapping of the bank A/C with the scheme code 3980<sup>1</sup> in case of the Institutions other than the State Govt. Departments in the Public Financial Management System (PFMS) [<https://pfms.nic.in/Home.aspx>]; or (b) creation of an State Level Scheme (SLS) Code under the scheme code 3980 in the PFMS within 10 days of receipt of approval of the training programme(s) by the Ministry.
  - (iv). *Format of the Proposal*: Section 8 of the Scheme Guidelines may be referred to for format of the proposal.
5. Proposal for organizing maximum of three training programmes under the Gender Budgeting Scheme during 2024-25 may be sent to the undersigned (along with a soft copy of the proposal to [mwcd-genderbudgeting@gov.in](mailto:mwcd-genderbudgeting@gov.in), with a copy to [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in)) to the following address latest by **15<sup>th</sup> October 2024**.

To  
The Assistant Director  
Gender Budgeting Division  
Ministry of Women and Child Development  
1<sup>st</sup> Floor, Jeevan Tara Building  
Parliament Street, New Delhi 110 001

**Note:** *Softcopy of the proposal together with all relevant documents should be merged in a single .pdf document (max. 20 MB size) while sending through email.*

**NOTE:** Those Institutes/States/UTs Departments who have earlier submitted proposals in response to our invitation letter dated 5<sup>th</sup> June 2024, need not submit the proposals again.

6. This is issued with the approval of the Competent Authority.

  
(Dr. Saroj Kumar Adhikari)  
Assistant Director (GB)  
Email: [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in)

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<sup>1</sup> 3980: SAMARTHYA (Shakti Sadan, (Swadhar Ujjawala Widow Home) Shakhi Niwas Palna PMMVY National Hub for Women Empowerment Gender Budgeting Research Skilling Training Media etc)

**Annex-I**  
**Check-list for submission of the proposal under the Gender Budgeting Scheme**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Information</b>
1	Name of the State Govt. Department/ Organization with contact address	Name: Address:
2	Name of the Commissioner/Director (in case of State Govt./UT) or Head of the Organization with contact details (Tel no. & official email ID)	Name: Designation: Address: Tel. No.: Email:
3	Name of the Training Coordinator with contact details (Mobile & Email)	Name: Designation: Tel No. Email:
4	Bank A/C details (with IFSC Code, MICR Code and Branch Address)	Bank Name: A/c No.: IFSC Code: MICR Code: Branch Address:
5	Whether the Bank A/C has been linked to scheme code 3980 in PFMS ( <i>in case of the agencies/organizations other than the State Govts./UTs</i> )	Yes - <i>Please attach a screenshot</i>  No
6	Whether SLS code has been created for Gender Budgeting Scheme with 100% central share under scheme code 3980 in the PFMS ( <i>in case of the State Govts./UTs</i> )	Yes - <i>Please attach a screenshot</i>  No
7	Whether the proposal has been prepared as per the format prescribed in the scheme guidelines	Yes/No
8	Whether any training need assessment has been carried out to identify the potential target groups before submission of the training proposal	Yes – <i>Please provide details</i>  No
9	Whether the budget estimate include TA/ accommodation of the participants	Yes  No
10	Number of training programmes proposed along with level of training (National/State/Regional/District)	# Training Programmes proposed: (Level wise)

